GARDENER SCHOOLS GROUP

KEW GREEN preparatory school

Fee payment options for 2024/25

The fees will be as follows:

Reception:			
Termly fees for 2024-25	£6,632	School lunch (per day)	£5.35
Year 1:			
Termly fees for 2024-25	£6,995	School lunch (per day)	£5.35
Years 2 - 6			
Termly fees for 2024-25	£7,380	School lunch (per day)	£5.35

Fees and charges for school lunches are invoiced prior to the start of each term. The invoice will include any extra charges accrued for the previous term. All school day trips, workshops, school clubs and any other ad hoc charges are invoiced in arrears.

Fees may be settled in either of two ways:

Option 1:
The invoice should be paid in full **on or before the first day of term** by either direct bank transfer or cheque. Payments not made by the beginning of term may result in your child(ren) unable to attend school.

If paying by direct bank transfer, please quote your account number as a reference to ensure the correct allocation of funds. Our bank details are printed on the invoice. Due to security and the stringent rules on money laundering we are unable to accept cash as payment for fees.

Option 2:
The entire academic year's fees and lunches may be paid monthly by ten equal instalments of £2,079 which will be collected by direct debit, starting with a first instalment collected on 30th August 2024 and thereafter on the 30th day of each month.

We are unable to adjust the monthly payment for parents receiving the early years funding, but the reduction in fees means the total balance will be paid earlier.

If you wish to take advantage of our instalment payment option for the new academic year starting in August 2024, please complete the direct debit mandate and return to me through the post or via the school office.

Please note that there are no additional charges for the direct debit scheme. If you are currently using this scheme for an existing pupil, we will automatically add the sibling/s joining in September 2024 to the direct debit mandate currently in use, unless informed otherwise.

In line with school policy on reducing the number of letters sent by post, we will send the termly fee invoices and financial information by the email addresses held at school.

This may not suit all parents and for those who would like to receive the invoice and financial information by post, please let me know.

If you have any questions, I can be contacted by email finance@gardenerschools.com or by telephone on 020 3887 2765.

Kind regards

Ling Lee
Finance Manager